# Title of the Article

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**Abstract**

Short abstract - not longer than 150 words.

Keywords: up to six keywords

**Disclosure statement**

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**Funding**

All sources of financial support for the article should be disclosed.

**1 Section**

* 1. **TEXT**

We prefer to receive manuscripts in Microsoft Word .docx or .doc format, written in Times New Roman, font size 12, line spacing 1.5.

Normally, articles (including footnotes and references) should be no longer than 12,000 words.

Abbreviations are permissible. When mentioned for the first time, the full term should be used, adding the abbreviation in parentheses; e.g. European Union (EU). Million can be abbreviated to mn and billion to bn.

Decimal numbers: in the body of the article, tables and graphs there should be as few decimals as possible.

Please use British -ise spelling style consistently throughout your manuscript.

**2 Section**

**2.1 EQUATIONS AND NOTES**

Equations, notes, tables and graphs should be numbered in order, in Arabic numerals.

Ordinal numbers of *equations* should be noted in parentheses, by the right margin (see example).

x+y=y+x (1)

*Endnotes* are not permitted, and *footnotes* should be avoided whenever possible. If the facts are important, they should be mentioned in the text of the article.

**2.2 TABLES AND GRAPHS**

Tables and graphs are a part of the article, and not a separate document. If they are placed at the end of the article, this should be done before the list of references while their exact position should be indicated in the text of the article. When an explanation of a certain table and/or graph from the article is given, the number of the table and/or graph must be indicated, e.g. In table 1 it is notable that... (avoid using "above", "below", etc.).

*Tables* should be as simple as possible; their titles must be given (above the table) as well as their source (below the table). Notes (footnotes) in tables are marked by letters in italics (*a*, *b*, *c*...) and are placed below the table. Tables must be formatted as text, not as pictures.

Numbers are aligned right; thousands are separated by point and/or comma (e.g. Croatian 1.000.000,00; English 1,000,000.00). Numbers should be shortened wherever possible (e.g. million (mn) or billion (bn); see example in table 1).

*Table 1 Title of the table (in billion euro)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Text*a*** | **Text** | **Text** | **Text** |
|  | **2015** | **2016** | **2015** | **2016** | **2015** | **2016** | **2015** | **2016** |
| Text | 1,010 | 1,102 | 37 | 38 | 10 | 10 | 1,057 | 1,150 |
| Text | 58 | 32 | 23 | 18 | 179 | 133 | 260 | 182 |
| Total  | 1,069 | 1,134 | 60 | 56 | 188 | 143 | 1,317 | 1,333 |

***a*** *Explanation.*

*Source: Text (2015, 2016).*

*Graphs* should be only black and white (not in colour), they must be easily read, in a size that will fit the area of the page and they should be marked in such a way as to be readable even if reduced. At the request of the publisher, the author will send graphs in an Excel document or other editable document.

Graphs should have titles above them. The legends should be legible and clear. The sources and explanations are listed below and not in the graph itself. Numbers should be shortened whenever possible (e.g. million (mn) or billion (bn) kuna; see example in graph 1).

*Graph 1 Title of the graph (in million euro)*

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**REFERENCES**

The author-date system of citation for references should be used in the text, followed by page number if a direct quotation is given, e.g. (Jackson, 1979:181). The alphabetized reference list should be titled “References” with entries in the following format (please note that initials should be used for the authors' names):

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**Books and chapters**

Adams, R. J., Weiss, T. D. and Coatie, J. J., 2010. *The World Health Organisation, its history and impact*. London: Perseus.

Alesina, A. and Giavazzi, F., 2013. Introduction. In: Alesina, A. and Giavazzi, F., eds. *Fiscal policy after the financial crisis*. Chicago: University of Chicago Press, pp. 1-18.

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McNally, R.J. and Frueh, B.C., 2013. Why are Iraq and Afghanistan War veterans seeking PTSD disability compensation at unprecedented rates? *Journal of Anxiety Disorders*, 27(5), pp. 520-526.

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